

Oneida County Solid Waste and Buildings & Grounds Meeting
Monday, December 16, 2013 9:00 a.m.
Oneida County Courthouse, Committee Room #1
1 S. Oneida Avenue
Rhinelander, WI 54501

Members present: Billy Fried – Chairman, Jack Martinson, Jack Sorensen

Members not present: Scott Holewinski, Greg Oettinger (both excused)

Department staff: Luann Brunette – Facilities Director, Bruce Stefonek – Assistant Facilities Director, Freeman Bennett – Highway Commissioner/Solid Waste Director, Leonard Allen – Mechanical Maintenance Technician, Lee Dombeck – Electrical Maintenance Technician, Todd Riopel – Plumbing Maintenance Technician, Joe Mullikin – Maintenance Technician

Others present: Lisa Charbarneau/Human Resources Director, Erica Brewster – UW-Extension Family Living Agent, Jean Hanson – County Conservationist, Jonathan Anderson/media, Diane Vanlandingham/The Fix Is In non-profit organization, Jennifer Lueneburg – recording secretary

Fried recognizes the loss of committee member Gary Baier who passed away on December 15, 2013.

Jack Sorensen was appointed to this committee pursuant to Oneida County Code 2.31(4)(b), "If it is determined pursuant to § 2.31(4)(a) that a quorum of members will not be present for a scheduled committee meeting but the purpose of the meeting will not warrant an adjournment and that the meeting should proceed, a request can be made by the committee chair to the County Board Chair, or in his/her absence the County Board Vice-Chair, or in their absence a member of the County Board, preferably one having prior experience on the committee, to attend. The individual attending shall be counted for purposes of determining whether a quorum is present and shall have all rights and privileges of a committee member for purposes of that meeting."

Call to order:

Chairman Fried called the meeting to order at 9:00 a.m. in accordance with the Wisconsin Open Meetings Law.

Approve Agenda:

Motion by Sorensen to approve today's agenda. Second by Martinson. All members present voting 'Aye'. Motion carried.

Approve minutes from December 2, 2013 committee meeting:

Motion by Martinson to approve the minutes of December 2, 2013. Second by Fried. All members present voting 'Aye'. Motion carried.

Lincoln County recycling contract:

Bennett reports that he has worked with Thomas Wiensch and Brian Desmond of Corporation Counsel on updated wording in the contract, as discussed by the committee, providing an "out" in case circumstances change and the contract becomes unprofitable for the county. Bennett will take the updated contract to Ted Cushing/County Board Chairman for approval, then to Lincoln County for signature.

Solid Waste – bills and vouchers, blanket purchase orders:

Bennett presented bills and vouchers. Brief discussion held.

Solid Waste contribution toward Highway Commissioner's wage:

Fried states this topic was put on this agenda so he could help the committee understand what is going on. Bennett states the Highway Committee requested he keep a daily log on how many hours he spends at the Solid Waste versus the Highway Department in his work week. Bennett states some of his tasks are hard to define but he kept an exact list of tasks to reference. Bennett states he is compensated 37.5 hours per week but works 50-60 hours per week. Over the course of the year, Bennett figures he spends about 30% of his time in the Solid Waste Department and 70% of his time in the Highway Department. This topic was initially discussed and approved at an Administration Committee meeting but was not brought to this committee, which Fried feels should have happened first.

Bennett states the needs of each department are seasonal. Solid Waste Department time needs go up in the summer but Highway Department needs increase in the winter. Charbarneau provided a copy of Resolution 102-2012 which updated the position of the Highway Commissioner to include additional responsibilities of overseeing the Solid Waste division and briefly discussed the resolution. Discussion held by committee; decided after January 1, 2014, committee will look into reevaluating the time proportion of Bennett's position to make sure his time is financially allocated correctly to the right departments. Bennett reports that the new arrangement this last year has been going very well and Solid Waste had a good year. Sorensen commends Bennett on the work done to make this new arrangement work.

Request from "The Fix Is In" (non-profit spay/neuter service) for storage of van and trailer at River Street storage facility:

Brunette states this is a non-profit spay/neuter traveling veterinary service, providing services at low or no cost to customers. The program has asked for storage space at the River Street storage facility owned by Oneida County. Brunette states she initially thought it might work but after talking with Emergency Management Director Ken Korten Hof, it may not. Emergency Management uses most of the storage space already plus security factors exist when allowing non-county employees to use facility.

Diane Vanlandingham from The Fix Is In states they have a small trailer to store which they are currently storing trailer in the BMO Harris bank parking lot. The organization would like to get the trailer out of the elements when parked. Brief discussion held. Sorensen suggests contacting the Town of Crescent about possible storage space. Motion by Martinson to (deny request and) move forward with a policy for (county) storage units. Second by Sorensen. All members present voting "Aye". Motion carried.

Buildings & Grounds – bills and vouchers, blanket purchase orders, line item transfers:

Brunette reviews bills and vouchers presented. Motion by Sorensen to approve (bills and vouchers). Second by Martinson. All members present voting 'Aye'. Motion carried.

Solid Waste – bills and vouchers, blanket purchase orders (revisited):

Motion by Sorensen to approve bills, vouchers and blanket purchase orders for Solid Waste. Second by Martinson. All members present voting 'Aye'. Motion carried.

Health and Aging parking expansion:

Brunette reiterates discussion held at December 2, 2013 meeting. Stefonek updates Sorensen on drainage and elevation issues resolved during demolition and preparation of the property for parking. Stefonek states, overall the employees and management of the Department on Health and Aging building are very happy with the new parking. They will next be looking to add signage to the parking lot in order to control the traffic pattern coming on and off the property.

Update on meeting with Conservation & UW-EX Education Committee and Solid Waste and Buildings & Grounds Committee resolution on space (Resolution #86-2013, previously approved by this committee and forwarded to Oneida County Board for December 17, 2013 meeting):

Fried states UW-Extension requested a joint meeting on this issue but this committee didn't want to have a joint meeting. Fried states he has been asked by UW-Extension to pull the (above stated) resolution and hold for one more month. Fried states it is his intent is to ask at the County Board meeting tomorrow, to table this resolution in order to give UW-Extension more time to put information together. Sorensen states he will not support leasing additional space for these departments, since current space is available and he has talked to other County Board members who feel the same way; Martinson concurs. Brunette provides figures on space usage. Sorensen asks about moving OCEDC (Oneida County Economic Development Corporation) to a courthouse space; Brunette says by Supreme Court rule, OCEDC is not permitted to be located in the courthouse space. Martinson and Sorensen feel the resolution should still proceed forward at tomorrow's County Board meeting. Fried states he just wants to keep this committee transparent in giving all sides the chance to gather information and have a voice. Brewster invites committee members to come visit the Land & Water/UW-Extension departments at the airport space so they can personally observe space usage and needs. Further discussion held. Martinson and Sorensen reiterate that they are not in support of tabling this resolution. Fried recognizes this and states he will bring the request to the table which will allow for more County Board members to provide thoughts and opinions on this topic.

Introduction of Maintenance Technician – Electrical, Lee Dombeck and recognition of Buildings & Grounds staff:

Committee recognizes Buildings and Grounds staff. Stefonek formally introduced staff members Joe Mullikin and Todd Riopel who work at the Sheriff's department location and Leonard Allen and Lee Dombeck from the Courthouse location. Brunette also recognizes Ruth Spray, John Schuette, Terry Dellenbach and Paul Jensen who were not able to be present at the meeting. Brunette recognizes that each of these employees really goes above and beyond to make sure tasks and issues are properly taken care of for the county.

Signing of Simplex/Grinnell contract for Law Enforcement Center – Replacement of painted sprinkler heads and assessment of possible recalled heads:

Brunette states some sprinkler heads were painted over during the building process of the Law Enforcement Center and problem will be corrected. They are also conducting an assessment for any possible sprinkler head re-calls. Thomas Wiensch/Corporation Counsel is currently reviewing the Simplex/Grinnell contract and would like some items worded differently.

Vacated first floor space renovation:

Cost and Progress update – Brunette states no new updates. A state worker hired by the county has played a big part in getting painting done in the area. Brief discussion on moving the Veteran Services office.

Schedule future meeting dates:

The next meeting will be held January 6, 2014 at 9:00 a.m.

Closed session:

Motion by Sorensen and seconded by Martinson to adjourn into closed session pursuant to Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention."

(Topics: courthouse security)

Roll call vote: Martinson, Sorensen, Fried

Staff present during closed session: Brunette, Stefonek, Lueneburg

Return to open session:

Motion by Sorensen to return to open session at 10:21 a.m. Second by Martinson. Roll call vote taken with all voting in the affirmative. Motion carried.

Announcements from closed session:

No actions, motions or decisions made in closed session.

Public comment:

None

Items for next agenda:

Amended Simplex/Grinnel contract

Policy for River Street storage

Law Enforcement Center roof update

Other projects as listed above

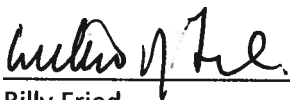
Brief discussion on Courthouse Dome; reported to be in good condition and maintenance has been done.

Brief discussion on courthouse balcony repairs and if any possible grants available.

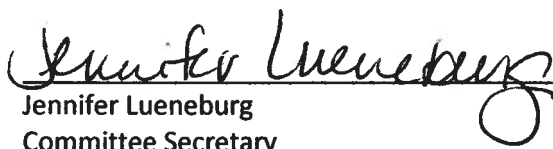
Adjournment:

Motion by Sorensen to adjourn meeting. Second by Martinson. All members present voting 'Aye'.

Motion carried. Adjourn at 10:27 a.m.



Billy Fried
Committee Chairman



Jennifer Lueneburg
Committee Secretary